

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
November 7, 2016**

The South Middleton Board of School Directors met on November 7, 2016, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:00 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear  
Mr. Michael Berk  
Mrs. Stacey Knavel  
Mrs. Elizabeth Meikrantz – left at 8:05 p.m.  
Mr. Thomas Merlie

Mr. Christopher Morgan - Absent  
Mr. Randy Varner  
Mr. Robert Winters  
Mr. Scott Witwer - Absent

**Administrative Staff**

Dr. Alan Moyer, Superintendent  
David Bitner, Asst. Prin. – YBMS - Absent  
Connie Connolly, Dir. Spec. Ed.  
Patrick Dieter, Athletic Dir.  
Joel Hain, Prin. – BSHS  
Trisha Reed, Principal – IFEC  
Nicole Weber, Asst. Bus. Mgr. - Absent  
Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.  
David Boley, Principal – Rice  
Mark Correll, Asst. Prin. – BSHS - Absent  
Andrew Glantz - Direct. Buildings/Grs  
Chris Monasmith, Network Admin. - Absent  
Kim Spisak, Asst. Prin. – Rice - Absent  
Dr. Jesse White, Prin. – YBMS

**Student Representatives**

Elaina M. Clancy  
William T. Webber - Absent

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Pahowka - Absent

**INTRODUCTIONS AND RECOGNITION**

Mr. Justin Bruhn, the Director of the Cumberland-Perry Vocational/Technical School, introduced two SMSD students that are enrolled at the vo-tech. They spoke to the Board and the audience about their experiences with the vo-tech. One student is enrolled in the nursing program, and the other student is enrolled in the carpentry program. Both students plan to pursue their vocation in post-graduate studies.

**CITIZENS PARTICIPATION - None**

**ACCEPTANCE OF MINUTES**

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the minutes from the following meeting:

-10/17/16 – Regular Board Meeting

**The motion passed unanimously.**

**FINANCIAL REPORT**

Mr. Bear made a motion, seconded by Mr. Merlie, that the Board approve the following:

The Board approved payment of General Fund bills represented by checks #54464 to #54570 in the amount of \$334,125.76; and direct deposits represented by PYRL1021 and UC3D2016 in the amount of \$716,750.65 represented in attached summary.

The Board approved payment of Activity Fund bills represented by checks #15416 to #15421 in the amount of \$4,741.98 represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by check #6981 in the amount of \$94,587.40 represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks #19837 to #19883 in the amount of \$13,681.33 represented in the attached summary.

The Board approved payment of Construction Fund bills represented by checks #128 to #140 in the amount of \$447,928.26 represented in the attached summary.

**The motion passed as follows:**

Mr. Steven Bear - Yes  
Mr. Michael Berk - Yes  
Mrs. Stacey Knavel - Yes  
Mrs. Elizabeth Meikrantz - Yes  
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Absent  
Mr. Randy Varner - Abstained  
Mr. Robert Winters - Yes  
Mr. Scott Witwer - Absent

**6 – Yes, 0 – No, 1 – Abstention, 2 – Absent**

**REPORTS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS, STUDENT REPRESENTATIVES**

Elaina Clancy, Student Representative to the Board, reported on the TSA Club, the fundraising efforts for UNICEF, the end of the fall sports program, and the beginning of the winter sports program.

Dr. Moyer, Superintendent, reported on the Holy Spirit Internship Program. He also reported on a \$2,000 grant received for Partnership for Better Health that Amber Stewart spearheaded. Finally, he reported on the fall sports playoffs, and the recent CAIU Superintendent's Conference in Annapolis, MD.

Matthew Ulmer, Business Manager, reported on a revised Act 1 timeline.

**NOTICES AND COMMUNICATIONS – None**

**TOPIC OF DISCUSSION**

Dr. Moyer, Dr. Mancuso, and the principals updated the Board and the public on standardized testing results for the district.

**BOARD COMMITTEE REPORTS**

**Education Committee**

Mrs. Meikrantz reported that the Education Committee met earlier this evening and reviewed the following items:

- ESL Test Results
- Standardized Test Scores

**Facilities Committee**

Mr. Merlie reported that the Facilities Committee met earlier this evening and reviewed following

- IFES Renovations/Additions Project Update
- Change Orders for IFES Project (if needed)
- Rice Renovations Update

**NEW BUSINESS**

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the agenda as corrected for the November 7, 2016, meeting. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Winters that the Board approves the following in a block motion:

**Employment - Professional Staff**

The Board employed the following professional staff:

Name: Trisha L. Ceperich

Position: Full-Time Elementary Teacher - IFES - (replacing Lindsay Graybill)

Salary: \$45,740 - Bachelor's, Step 4 (pro-rated)

Starting Date: 10/31/16

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### **Employment - Professional Staff - Long-Term Substitutes**

The Board employed the following long-term substitutes:

Name: Jared M. Trulear

Position: Long-Term Fourth Grade Position - IFES (Replacing Christa Souder)

Salary: Bachelor's, Step 1 - \$45,161 (pro-rated)

Starting Date: 10/31/16 until the end of the 2016-2017 school year

Name: Brenton R. Cashman

Position: Long-Term Health/Phys. Ed. Teacher - BSHS (Replacing Anna Kate McCarney)

Salary: Bachelor's, Step 1 - \$45,161 (pro-rated)

Starting Date: Approximately 11/18/16 through the end of the 2016-2017 school year

### **Employment - Extra Duty - Athletics**

The Board employed the following extra duty, athletic positions for the 2016-2017 school year:

JH Wrestling Coach: Chris Snook - \$2,336

JH Asst. Wrestling Coach: Brandon Deitch - \$2,390

Volunteer Asst Wrestling Coach – Ean Starner

### **Employment - Classified Staff**

The Board approved the employment of the following classified staff:

Name: Kimberly D. Ronan

Position: Full-Time Multidisabilities Special Education Aide (new position)

Salary: \$12.00/hr. (7.5 hrs/day, 182 days/yr.)

Starting Date: 11/14/16

**The motion passed unanimously.**

### **PLANNING/DISCUSSION: Regular Board Meeting: 11/21/16**

The following items were discussed in planning for the 11/21/16 Board meeting:

- a. Boiling Springs High School Band Trip - Virginia Beach
- b. PlanCon Items: D, E and F - Rice Elementary School
- c. First Reading – Policies

-Policy #702 - Gifts, Grants and Donations

-Policy #708 - Lending of Equipment & Books

-Policy #601 - Fiscal Objectives

-Policy #602 - Budget Planning

-Policy #603 - Budget Preparation

-Policy #604 - Budget Adoption

-Policy #605 - Tax Levy

-Policy #606 - Tax Collection

-Policy #606.1 - Tax Exonerations - Per Capital, Resident & Occupation Taxes

-Policy #608 - Bank Accounts

-Policy #610 - Purchases Subject to Bid/Quotation

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### d. Personnel – Employment

#### -Extra Duty Athletic Positions

Weight Training Coach(Winter) - Joe Metka \$876

Fitness Center Supervisor – Rachael Reis \$584

-Mentor Teachers: Stephanie Beverly (mentoring Lisa Kuhns), Debra Strawley (mentoring Jared Trulear)

-Detention Monitor - Christopher Storrick

-Full-Time Special Education Aide (new position) - Multidisabilities Classroom - BSHS

-Substitute - Family/Consumer Science Teacher - YBMS

### **CITIZENS PARTICIPATION - None**

### **ADVISORY COMMITTEE REPORT**

#### **Cumberland-Perry Vocational Technical School – Mr. Winters**

Mr. Winters reviewed the recent meeting that was held on 10/24/16 at the Vo-Tech School. He discussed the items that were approved and a survey regarding manufacturers in the area.

#### **PSBA Legislative Report – No Report**

However, Mr. Merlie reported on possible plans for tourism and retail in Boiling Springs in the future.

#### **South Middleton Township – No Report**

#### **South Middleton Parks & Recreation – No Report**

#### **Bubblers Foundation – No Report**

### **ANNOUNCEMENTS & INFORMATION ITEMS**

-Enrollment Report

### **ADJOURNMENT**

Mr. Winters made a motion, seconded by Mr. Merlie, to adjourn the regular meeting at 9:15 p.m.  
**The motion passed unanimously.**

**FOR THE RECORD**

The Board of School Directors met in Executive Session earlier this evening for a personnel matter.

Respectfully Submitted,

Matthew Ulmer  
Board Secretary